**VSEA Steward Activity Report**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Reporting Period:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_

Your Union Rep:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Bargaining Unit:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Work Location:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department/Division:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**How much time did you spend doing Steward activities in this period?**

**Grievances and complaints filed during this period (include copy):**

*Member name Reason for grievance/complaint: Date:*

**Represented a co-worker in investigations or discipline (include copy):**

*Member name Reason for investigation or discipline: Date:*

**Wage, hour, schedule and leave time issues/questions brought up by members:**

**Conflicts with management and/or between co-workers:**

**Questions about management policies and procedures:**

**Questions about VSEA policy:**

**Questions about the Collective Bargaining Agreement:**

**What Union meetings did you set-up and/or attend?**

**New employees in your department/ division. Asked to become VSEA members? Result?**

**Updates/ info placed on bulletin boards**: